Date Deemed Complete: Feb. 20, 2018

File Number: 15CD-18002



County of Peterborough

Application for Approval of a Plan of Subdivision or Condominium Description

Note to Applicants: This application form must be used if the County of

Peterborough is the approval authority for the proposed plan of subdivision or condominium description. In this form, the term "subject land" means the land that is the

subject of this application.

Completeness of the Application

The information in this form that **must** be provided by the applicant is indicated by the **black arrows** (→) on the left side of the section numbers. This information is prescribed in the Schedule to Ontario Regulation 544/06 made under the Planning Act. The mandatory information must be provided with the appropriate fee and draft plan. If the mandatory information, including the draft plan and fee are not provided, the County will return the application or refuse to further consider the application until the prescribed information, draft plan and fee have been provided.

Prior to submitting this application to the County, pre-consultation with County Planning Department staff is mandatory in accordance with By-Law No. 2015-04. This process is utilized to determine which supporting studies or documentation, as outlined in the County Official Plan, will be required to be submitted with the application in order to deem the application 'complete'. If the appropriate studies or documentation are not submitted with the application, the application will be refused.

Submission of the Application

The County requires:

- 15 copies of the completed application form;
- 20 full size copies of the draft plan (measurements to be in metric units);
- 3 hard copies and 1 digital copy of the draft plan on 8 ½" x 11" paper;
- 5 hard copies and 1 digital copy of each of the information/reports if indicated as needed when completing the relevant sections of this form;
- The applicable fee as indicated on the County's Fee Schedule; and
- Peer Review and Planning Reimbursement Agreement (if applicable) and associated fee/deposit

Please Note: the local municipality, where the development proposal is situated, may charge an additional fee for review of the plan of

subdivision/condominium. Please contact the local municipality for

more information.

For Help

If you require help completing the application form, please call the County of Peterborough, Planning Department at (705) 743-0380. Monday to Friday 8:30 a.m – 4:30 p.m.

Please Print and Complete or (x) Appropriate Box(es)

 Applicant I 	nformation
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→	1.1	Name of A	• •	Home/Bu			Fax	No.
		Consulting Se er Sadler	rvices Inc.	Telephon		6-8340		705-742-8343
Add		Ci Oddici			70001	0 0010	Pos	tal Code
	311 G	Seorge Street	N. Suite 200 I	Peterboroug	h, ON			K9J 3H3
→	1.2		wner(s) (If d in Section 1			,		wner's authorization ner.
Nam	ne of C	Owner(s)		Home/Bu Telephon			Fax	No.
		3040 Ontario	lnc.				_	(-1.0 - 1-
Add	ress						Pos	tal Code
	1.3	Name of p		s to be conf	tacted abo	out the a	applio	cation, if different
Nam	ne of C	Contact Pers	son	Home/Bu Telephon			Fax	No.
Add	ress						Pos	tal Code
2.				nd (Comple	ete the ap			es in section 2.1)
→	2.1	Local Mun	icipality			Munici	pal V	Vard
	North	Kawartha				Bur	leigh	
	cession ber(s 11		Lot Numbe Part Lot 3	()	Registere	ed Plan	No.	Lot(s)/Block(s)
Refe	erence	Plan No.	Part Number	er(s)	Name of Street/Ro			Street No.
→	2.2	Are there a	any easemer No	nts or restri	ctive cove	enants a	affect	ing the subject land?
		-	cribe the ea:					t. <u>lease refer to Title Docume</u> nts
3.	Prop	osed and (Current Lan	d Use				
	3.1		e current use est Campgrou			?		
→	3.2	How are the Plan?	ie subject lai	nd currently	y designat	ted in a	ny ap	plicable Official
		Local Offi	cial Plan De	esignation		•		an Designation
		Rural			Rur	al and R	ecrea	tional Commercial
	3.3	Has there land? ⊠ Yes	been an ind	dustrial or o	commerci	al use o	on th	e subject or adjacent
			cify the uses Rest Campgro					

		res	INO	Unknown			
3.4	Has the grading of the subject land been changed by adding earth or other material?		\boxtimes				
3.5	Has a gas station been located on the subject land or adjacent land at any times?		\boxtimes				
3.6	Has there been petroleum or other fuel stored on the subject land or adjacent land?		\boxtimes				
3.7	Is there reason to believe the subject land may have been contaminated by former uses on the site or adjacent sites?		\boxtimes				
3.8	What information did you use to determine the answer questions?	s to th	ie abc	ove			
3.9	If Yes to (3.3), (3.5), (3.6) or (3.7), please include a ph Site Assessment (ESA).	ase 1/	2 Env	rironmental			
3.10	If the ESA has determined that the site is contaminated, please include a Record of Site Condition and any MOE clearances.						
3.11	1 Check whether this application is for approval of: ☐ Plan of Subdivision ☐ Condominium Description						

→ 3.12 Complete the Following Table on Land Use:

Proposed Land Use	# of Units or Dwellings	# of Lots and/or Blocks on the Draft Plan	Area (ha.)	Density (units/ dwellings per ha.)	# of Parking Spaces
Residential					
Detached	30	30	15.43		
Semi Detached					
Multiple Attached					
Apartment					
Seasonal					
Mobile Home					
Other (specify)					
Commercial					
Industrial					
Park, Open Space	Nil	Blocks 4-7	10.11	Nil	Nil
Institutional (specify)					
Roads	Nil	Blocks 2-3	2.11	Nil	Nil
Other (specify)	Recreation Common Elements	Block 1	1.31		
Totals	30	37	28.96		

4.	Addi A.		al Information for Condominium Applications Only peral information for all types						
→	4.1	Has	a site plan for the proposed condominium been approved?	Yes	No 🔀				
→	4.2	Has	a site plan agreement been entered into?		\boxtimes				
→	4.3		a building permit for the proposed condominium been		\square				
→	4.4	Has	construction of the development started?		\boxtimes				
→	4.5	If co	If construction is completed, indicate the date of completion N/A						
→	4.6	unit	is a conversion of a building containing rental residential s? es, indicate the number of units to be converted units.						
	B.	Indi	cate the type of condominium that is being requested						
→	4.7		Standard - The standard form of single condominium (freeho	old uni	ts).				
→	4.8	\boxtimes							
→	4.9	Common Elements - Condominiums in which common elements are defined but the land is not divided into units. Provide a map showing the affected freehold properties outside of the specific condominium site. Identify common elements and property ownership's.							
→	4.10	Phased - Condominium developments which would allow a single condominium to be built in phases. Provide a summary outline of the number of units and common elements to be developed in each specific phase and any common elements to be available in subsequent phases.							
→	4.11	Amalgamations - Where 2 or more corporations may amalgamate. Provide a plan showing the relationship of the previous condominiums to be amalgamated. Provide file #'s, approval dates etc.							
→	4.12	Leaseholds - The initial term of the lease must be from 40 years to 99 years and the leasehold unit owner could sell the unit without the consent of the landlord. Provide information regarding what happens at the end of the lease period. Give dates.							
5.	Cons	sulta	tion with Local Planning Authorities						
	5.1	of th	Has the draft plan of subdivision or condominium description that is subject of this application been presented to the local Council or other local planning authorities? ☐ Yes ☒ No						
	5.2		e you confirmed with the local municipality and the Coun posed development meets all the requirements of the Official Forces $\ \ \square$ No	•	t the				
		•	n Official Plan Amendment is needed, it should be submitted currently with this application.)	l prior	to or				
	5.3		e you confirmed supporting study requirements with icipality and County planning staff? Yes No	the	local				

Ο.	Stati	us of Other Applications
→	6.1	Has the subject land ever been the subject of a previous application for approval of a plan of subdivision or consent? ☐ Yes ☒ No ☐ Unknown
		If yes , and if known , indicate the application file number and the decision made on the application.
→	6.2	Is the subject land also the subject of a proposed official plan or plan amendment that has been submitted for approval? ☑ Yes ☐ No ☐ Unknown
		If yes , and if known , indicate the application file number and the status of the application. Submitted concurrently
→	6.3	Is the subject land also the subject of an application for a consent, approva of a site plan, minor variance, zoning by-law or zoning order amendment? X Yes No Unknown
		If yes , and if known , indicate the type of application, the file number and status of the application. Township of North Kawartha Zoning By-law Amendment. Submitted Concurrently
→	6.4	If the subject land is covered by a Minister's zoning order, what is the Ontario Regulation Number?
	6.5	Are the water, sewage or road works associated with the proposed development subject to the provisions of the Environmental Assessment Act ? ☐ Yes ☒ No
		If yes , will the notice of public meeting for this application be modified to state that the public meeting will address the requirements of both the Planning Act and the Environmental Assessment Act? Yes No
→	6.6	Is the subject land or a portion of the subject land within a designated Vulnerable Area around the source of a municipal residential drinking water supply and subject to policy(s) in the Trent Source Protection Plan developed under the <i>Clean Water Act</i> ? Yes No Unknown
		If yes , please indicate if a Section 59 Notice is attached or explanation for not including this Notice.

7.	Prov	incial Policy		
→	7.1	Is this development proposal consistent with the Provincial Policy Statement ?	Yes	No
		Please <u>explain in a planning report</u> how this proposal is consistent with the PPS.		
→	7.2	Is the subject property within an area designated under a provincial plan(s) as defined in Section 1 of the <i>Planning Act?</i>	\boxtimes	
		Please <u>explain in a planning report</u> how this proposal conforms or does not conflict with the provincial plan(s).		
NO	ГЕ:	The entire County of Peterborough is subject to the Growth Plan .		
		The Oak Ridges Moraine Conservation Plan applies to certain be portions of the <u>Cavan Ward only</u> .	ands \	within
		Please consult with the Planning Department if you are unsure.		
8.	Serv	icing		
	8.1	Indicate in (a) and (b) the type of servicing proposed for the su Select the appropriate servicing type from Table A on the next pa and provide the name of the servicing information/reports as indicated.	ge. A	ttach
		a) Indicate the proposed sewage disposal system. Private Individual Sewage Disposal System		
		b) Indicate the proposed water supply system. Privately Owned and operated individual well		
		c) Name of servicing information/reports. Hydrogeological and Site Servicing Study		

Table A - Sewage Disposal and Water Supply

Sewage Disposal	Action or Needed Information/Reports
Public piped sewage system	No action at this time. Municipality will need to confirm that capacity is available to service this application.
Public or Private communal septic system	For the development of <u>more</u> than 5 lots/units – servicing options report ¹ and hydrogeological report ² in accordance with MOE Guidelines, and an indication whether a public body is willing to own and operate the system ³ .
	For the development of <u>5 or less</u> lots/units and generating less than 4500 litres per day of effluent – hydrogeological report ² .
Individual septic system(s)	For the development of <u>more</u> than 5 lots/units – servicing options report ¹ and hydrogeological report ² in accordance with MOE Guidelines.
	For the development of <u>5 or less</u> lots/units and generating less than 4500 litres per day of effluent – hydrogeological report ² .
Other	To be described by applicant
Water Supply	Action or Needed Information/Reports
Public piped water system	No action at this time. Municipality will need to confirm that capacity is available to service this application
Public or Private communal well(s)	For the development of more than 5 lots/units – servicing options report ¹ and hydrogeological report ² in accordance with MOE Guideline D-5-5, and an indication whether a public body is willing to own and operate the system ³ .
	For non-residential development where water will be used for human consumption, hydrogeological report ² .
Individual well(s)	For the development of <u>more</u> than 5 lots/units – servicing options report ¹ and hydrogeological report ² in accordance with MOE Guideline D-5-5.
	For non-residential development where water will be used for human consumption – hydrogeological report ² .
Communal surface water	Approval of a "water taking permit" under Section 34 of the <i>Ontario Water Resources Act</i> is necessary for this type of servicing.
Individual surface water	A servicing options report and a technical report describing the proposed treatment system
Other	To be described by the applicant

Notes: 1. All servicing options and hydrogeological reports will be subject to review by the County's peer review consultant; the applicant is responsible for all peer review costs.

- 2. Before undertaking a hydrogeological report, the applicant may wish to consult with the County peer review consultant to determine what they would expect to see given the nature and location of the proposal.
- 3. Where communal services are proposed (water and/or sewage), these services must be municipally owned, unless otherwise permitted by MOE.

8.2 Indicate in (a), (b) and (c) the proposed type of storm water drainage and access for the subject land. Select the appropriate type from Table B below.

Atta	ach an	d provide the servicing information as indicated in the Table.
→	(a)	Indicate the proposed storm drainage system.
→	(b)	Indicate the proposed road access. Municipal/Public Road, maintained year round
→	(c)	Is water access proposed? ☐ Yes ☒ No
		If yes , attach a description of the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.
→	(d)	Is the preliminary storm water management report attached? ☐ Yes ☐ No
If n	ot atta	ched as a separate report, in what report can it be found.

Table B - Storm Drainage, Road Access and Water Access

		Action or Needed Information/Reports
Storm Drainage	a) Sewersb) Ditches & Swalesc) Other	A preliminary storm water management report is required and should be prepared concurrent with any hydrogeological reports for submission with the application. A storm water management plan will be needed prior to final approval of a plan of subdivision or as a requirement of site plan approval.
	a) Provincial Highway	Application for an access permit should be made concurrent with this application. An access permit is required from MTO before any development can occur.
Road Access	b) Municipal or other public road maintained all year	A traffic study may be required (to be confirmed by staff prior to application being submitted).
	c) Municipal or other public road maintained seasonally	No action required. Subdivision or condominium development is not usually permitted on seasonally maintained roads.
	d) Right of Way	No action required. Access by right of ways on private roads is not usually permitted, except as part of a condominium.
Water Access		Information from the owner of the docking facility on the capacity to accommodate proposed development will assist the review.

9. Archaeological Potenti	9.	Archaeol	odical	Potentia
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		Υe	s No
→	9.1	Does the subject property contain any areas of archaeological potential?	
	9.2	Is the subject property within 300 metres of a major watercourse?	
		If yes to any of the above, please include:	
		 a) an archaeological assessment prepared by a person who holds a license that is effective with respect to the subject land, issued under Part VI of the Ontario Heritage Act; and 	
		b) a conservation plan for any archaeological resources identified in the assessment	
10.	Othe	er Information	
	10.1	1 Is there any other information that you think may be useful to the Coother agencies in reviewing this application? If so, explain below on a separate page.	•
		Please see Planning Justification Report	

11. The Draft Plan

→ 11.1 Subsection 51(17) of the Planning Act requires submission of a key map at a scale of not less that 1:100 and a draft plan drawn to scale showing the matters described in the subsection. 20 copies of the draft plan drawn to scale and 3 reduced copies of the draft plan on 8 ½ x 11 paper are required with the submission of this application.

12.

→

Affidavit or Sworn Declaration 12.1 Affidavit or Sworn Declaration for the Prescribed Information I/We, ______ of the ______, (Village/Township/Town/City) _____ make oath and say (or (Municipality Name) solemnly declare) that the information contained in Sections 1.1, 1.2, 2, 3.2, 3.11, 4, 6.1, 6.2, 6.3, 8.1(a) & (b), 8.2(a), (b) & (c) of this application is true and that the information contained in the documents that accompany this application in respect of the above Sections is true. Sworn (or declared) before me at the _____(Village/Township/Town/City) of ______(Municipality Name) this _____ day of _____ 20 ___. Commissioner of Oaths Applicant 12.2 Affidavit or Sworn Declaration for Requested Information I/We, _____ of the _ _____ make oath and say (or solemnly declare) that the information contained in Sections 1.3, 3.1, 3.3 to 3.10 inclusive, 5, 6.4, 6.5, 7, 8.1(c), 8.2(d), 9, 10 and 11 of this application is true and that the information contained in the documents that accompany this application in respect of the above Sections is true. Sworn (or declared) before me at the _____(Village/Township/Town/City)

Commissioner of Oaths Applicant

(Municipality Name)

this _____ day of _____ 20 ___.

13. Authorizations

→ 13.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

I,	am the owner of the land that is the subject of
this application for approval of a	plan of subdivision (or condominium description) and
authorize	, to make application on my
behalf.	
Date	Signature of the Owner
complete the authoriza out below.	ne owner of the land that is subject of this application, ation of the owner concerning personal information set
Authorization of Owner	for Agent to Provide Personal Information
I,	am the owner of the land that is the subject of
this application for approval of a	plan of subdivision (or condominium description) and
for the purposes of the Freedom	of Information and Protection of Personal Privacy
Act, I authorize	, as my agent for this application, to provide
any of my personal information	that will be included in this application or collected
during the processing of the applic	cation.
Date	Signature of the Owner

14. Consent of the Owner

Complete the consent of the owner concerning personal information set out below.

Consent of the Owner to the Use and Disclosure of Personal Information

I,, am	the owner of the land that is the subject of
this application for approval of a plan of so	ubdivision (or condominium description) and
for the purposes of the Freedom of Inforn	nation and Protection of Personal Privacy
Act, I authorize and consent to the use b	by or the disclosure to any person or public
body of any personal information that is co	ollected under the authority of the Planning
Act for the purposes of processing this app	lication.
Date	Signature of the Owner
Date	orginature of the Owner

[▶] Please Note: Personal information contained on this form is collected under the authority of Section 29(2) of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56 as amended and will be used to assist in the correct processing of the application. If you have any questions about the collection, use or disclosure of this information by the County of Peterborough, please contact the CAO or Clerk, County of Peterborough, 470 Water Street, Peterborough, Ontario K9H 3M3 (705-743-0380).

Applicant's Checklist

The County of Peterborough will assign a File Number for complete applications and this number should be used in all communications with the County of Peterborough.

Applicant's Checklist:	Have you remembered to attach:	
	 15 copies of the completed application form? (Ensure you have a copy for yourself) 	Yes
	 20 copies of the draft plan? 	
	 3 copies of the draft plan on 8 ½" x 11" 5 copies of the information/reports as indicated on the application form? 	
	 The required fee in a cheque made payable to the County of Peterborough? 	
	 Peer Review and Planning Reimbursement Agreement (if applicable) and associated fee/deposit? 	

Forward to: County of Peterborough

Planning Department **County Court House** 470 Water Street Peterborough, ON

K9H 3M3

Application Fees for Plans of Subdivision and Condominium

(Excerpt of Tariff of Fee By-Law No. 2016-26)

Description	Fee
Processing of an application for subdivision or	
condominium	\$4500.00
a) Up to 20 developable lots/blocks/units	\$6500.00
b) to 50 developable lots/blocks/units	\$8500.00
c) More than 50 developable lots/blocks/units	
Exemption for plan of condominium	\$1500.00
(regardless of number of units/blocks)	
Plan Revision - major (re-circulation required)	\$1250.00
Plan Revision - minor (re-circulation not required)	\$500.00
Extension of Draft Approval	\$850.00
Final Plan Approval	
a) Applications received on or after April 1, 2016	\$300.00
b) Applications received prior to April 1, 2016	\$0
Refunds - if application is incomplete or withdrawn prior to	75% of the initial
circulation	application fee

Additional Information: County documents, including applications, the County Official Plan, and the Peer Review and Planning Reimbursement Agreement can be found online. Please visit the County of Peterborough website

(www.ptbocounty.ca).

