

The Corporation of the County of Peterborough

Schedule "A" to By-law No. 2022-67

Schedule of Fees and Charges

All items marked with * will have HST added at point of sale.

| | Description | 2022 Fees and Charges | Proposed 2023 Fees and Charges |
|-----------|--|---|---|
| A. | General Administration | | |
| 1. | Paper copy of County Council Agenda Package | \$25.00 per meeting package | \$35.00 per meeting package |
| 2. | Commissioner Services* | \$25.00 per document | \$25.00 per document |
| 3. | Parking – Court House Lots* | \$42.00 monthly permit or \$3.54 per day | \$42.00 monthly permit or \$3.54 per day |
| 4. | Parking – Court House Lots* | \$252.00 semi-annual permit | \$252.00 semi-annual permit |
| 5. | Parking – Court House Lots* | \$504.00 annual permit | \$504.00 annual permit |
| 6. | Photocopies | \$0.44 per photocopy | \$0.44 per photocopy |
| 7. | Facsimile Transmissions* | \$5.00, plus \$1.00 per page | \$5.00, plus \$1.00 per page |
| 8. | Soft Drinks* | \$0.75 each | \$0.75 each |
| 9. | Coffee* | \$10.00 per pot | \$10.00 per pot |
| 10. | NSF Cheques* | \$30.00 | \$30.00 |
| 11. | Shipping & Handling* | \$5.00 per package | \$5.00 per package |
| 12. | Rental/Use of Victoria Park and/or Heritage Jail Park* | \$50.00 administration fee + security deposit of \$250.00 (refunded after use) Plus any direct costs related to set-up, clean-up, electrical use or property maintenance services. | \$50.00 administration fee + security deposit of \$250.00 (refunded after use) Plus any direct costs related to set-up, clean-up, electrical use or property maintenance services. |

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| 13. | Replacement Parking/Building Access Card (Non-Employee)* | \$8.85 first time replacement \$17.70 each additional replacement | \$8.85 first time replacement \$17.70 each additional replacement |
| 14. | Books Peterborough Land of Shining Waters* The Early Settlement of Peterborough County* Illustrated Historical Atlas of Peterborough County (Abridged Edition) Small* Illustrated Historical Atlas of Peterborough County (Large) * | \$20.35 \$16.25 \$14.95 \$100.00 | \$20.35 \$16.25 \$14.95 \$100.00 |
| 15. | Clothing with County Crest* | Full Cost Recovery | Full Cost Recovery |
| 16. | Flags (Interior) - County of Peterborough* | \$100.00 | \$100.00 |
| 17. | Flags (Exterior) County of Peterborough* | \$100.00 | \$100.00 |
| B. | Geographic Information Services | | |
| 1. | Printing Fees provided to a Local Municipality or Government Agency | 24" x 36" Map (D-Size Sheet) - \$10.00 per sheet 36" x 48" Map (E-Size Sheet) - \$15.00 per sheet | 24" x 36" Map (D-Size Sheet) - \$10.00 per sheet 36" x 48" Map (E-Size Sheet) - \$15.00 per sheet |

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| | | Custom - \$5.00 per linear foot (36" paper stock) plus professional services fee. Custom - \$8.00 per linear foot (44" paper stock) plus professional services fee. | Custom - \$5.00 per linear foot (36" paper stock) plus professional services fee. Custom - \$8.00 per linear foot (44" paper stock) plus professional services fee. |
| 2. | Printing Fees provided to the General Public or a "For Profit" Enterprise* | 24" x 36" Map (D-Sized Sheet) - \$15.00 per sheet 36" x 48" (E-Sized Sheet) - \$20.00 per sheet Custom - \$7.50 per linear foot (36" paper stock) plus professional services fee. | 24" x 36" Map (D-Sized Sheet) - \$15.00 per sheet 36" x 48" (E-Sized Sheet) - \$20.00 per sheet Custom - \$7.50 per linear foot (36" paper stock) plus professional services fee. |
| 3. | Digital Data: Parcel Fabric (dwg, or .shp format) – includes County-wide parcel polygon only* | \$1,500.00 ¹ | \$1,500.00 ¹ |
| 4. | Digital Data: Single-line Road Network (.dwg, or .shp format) – includes County-wide street name & address ranges, does not contain postal code information* | \$1,000.00 ¹ | \$1,000.00 ¹ |
| 5. | Digital Data: Pan-sharpened, true colour orthophoto* | \$50.00 per square kilometre image tile ¹ | \$50.00 per square kilometre image tile ¹ |
| 6. | Digital Data: Civic Address Points (.dwg or .shp format) – includes County-wide civic address # only; does not contain street name, municipality or postal code information* | \$300.00 ¹ | \$300.00 ¹ |
| 7. | Map Lamination* | At cost, plus 20% administration fee. | At cost, plus 20% administration fee. |

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| C. | Lang Pioneer Village Museum | | |
| 1. | Adults* | \$8.85 | \$8.85 |
| 2. | Students & Seniors* | \$7.08 | \$7.08 |
| 3. | Youth 5 to 14 Years of Age* | \$4.42 | \$4.42 |
| 4. | Children Under 5 Years of Age* | Free | Free |
| 5. | Family Pass (includes 2 adults and up to 4 youth)* | \$26.55 | \$26.55 |
| 6. | Daily Guided Tour (up to 10 persons or max allowable by Public Health Guidelines)* | \$35.40 | \$35.40 |
| 7. | Themed Guided Tour (up to 10 persons or max allowable by Public Health Guidelines)* | \$44.26 | \$44.26 |

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| C.1 | Weddings – McCloskey Great Hall & HTM Insurance Company Kitchen with on-site Ceremony (Package A) | | |
| 1. | Heritage Charm Wedding Package – Classic Ceremony & Reception (Including Use of the McCloskey Great Hall & HTM Insurance Company Kitchen, wedding planner, security, etc)* | \$9,500.00 for 12 hour usage | \$9,500.00 for 12 hour usage |
| 2. | Heritage Charm Wedding Package – Classic Ceremony & Reception with Photography (Including Use of the McCloskey Great Hall & HTM Insurance Company Kitchen, wedding planner, security, etc)* | \$10,500 for 12 hour usage & photography | \$10,500 for 12 hour usage & photography |

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| 3. | Heritage Charm Elopement Package – Ceremony on site, Photography Package and Officiant included. (This is a partnership with a local photographer and officiant)* | \$1,250 | \$1,250 |
| 4. | Additional Hours (if booked beyond the 12 hour usage included in item (2(h) and 2 (i)), above* | \$150.00 per hour rental; \$70.00 per hour for staffing | \$150.00 per hour rental; \$70.00 per hour for staffing |
| 5. | Deposit* | 35% of total fee (non-refundable) | 35% of total fee (non-refundable) |
| C.2 | Weddings & Events – McCloskey Great Hall & HTM Insurance Company Kitchen (Package B) | | |
| 1. | Heritage Charm Wedding Package – Celebration: Reception Only McCloskey Great Hall & HTM Insurance Kitchen (includes wedding planner, security, etc)* | \$8,800.00 for 12 hour usage | \$8,800.00 for 12 hour usage |
| 2. | Heritage Charm Wedding Package – Celebration: Reception Only with Photography McCloskey Great Hall & HTM Insurance Kitchen (includes wedding planner, security, etc)* | \$9,800.00 for 12 hour usage with photography | \$9,800.00 for 12 hour usage with photography |
| 3. | Additional hours (if booked beyond the 12 hour usage included in item (3(l) and 3(m)), above* | \$150.00 per hour rental; \$70.00 per hour for staffing | \$150.00 per hour rental; \$70.00 per hour for staffing |

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| 4. | Deposit* | 35% of total fee (non-refundable) | 35% of total fee (non-refundable) |
| C.3 | Weddings & Events – Ceremony Only (Package C) | | |
| 1. | Heritage Charm Wedding Package – Traditional: Ceremony Only at approved location in Village – Glen Alda Church, Mill Lawn, Village Green (Package C)* | \$800.00 | \$800.00 |
| 2. | Heritage Charm Wedding Package – Traditional: Ceremony Only with Photography at approved location in Village – Glen Alda Church, Mill Lawn, Village Green (Package C)* | \$1,020.00 with Photography Package | \$1,020.00 with Photography Package |
| C.4 | Meetings, Groups & Conferences – McCloskey Great Hall & HTM Insurance Company Kitchen - Rental | | |
| 1. | Hourly Rental | | \$75.00 |
| 2. | Half Day Rental (maximum 4 hours)* | \$600.00 | \$250.00 |
| 3. | Full Day Rental (maximum 8 hours)* | \$1,100.00 | \$550.00 |
| 4. | Set Up/Take Down* | \$250.00 | \$250.00 |

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| 5. | Hourly Rate for Recurring Bookings | | \$50.00 per hour |
| C.5 | Amenities | | |
| 1. | Sound System – Mic/Mic Stand | \$0.00 – Included in room rental | \$0.00 – Included in room rental |
| 2. | Set Up/Take Down – Tables & Chairs* | \$250.00 | \$250.00 |
| 3. | Extension Cords, Power Bars – 2 of each | \$0.00 - Included in room rental | \$0.00 - Included in room rental |
| 4. | Podium | \$0.00 - Included in room rental | \$0.00 - Included in room rental |
| 5. | 12" high riser (8' x 6'.3"); includes set-up & take-down* | \$200.00 | \$200.00 |
| 6. | Key Deposit | | \$25.00 |
| C.6 | Special Event Admission Rates | | |
| 1. | Adult* | \$13.27 | \$13.27 |
| 2. | Students & Seniors* | \$8.85 | \$8.85 |
| 3. | Youths 5 to 14 Years of Age* | \$6.19 | \$6.19 |
| 4. | Children Under 5 Years of Age* | Free | Free |
| 5. | Family Pass (includes 2 Adults and up to 4 Youths)* | \$35.40 | \$35.40 |
| C.7 | Education Program Fee | | |
| 1. | Education Program Fee (zero rated under the age of 14) 15 and older* | \$4.42 - \$13.27 range/participant based on market demand. | \$4.42 - \$13.27 range/participant based on market demand. |

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| 2. | Virtual Education Programming* | \$25.00 - \$200.00 per program; time-limited access | \$25.00 - \$200.00 per program; time-limited access |
| 3. | Youth Interpreter Program* | \$110.63 | \$110.63 |
| C.8 | Season's Pass | | |
| 1. | Family Pass* | \$88.50 | \$88.50 |
| 2. | Adult Pass* | \$61.95 | \$61.95 |
| 3. | Senior/Student* | \$53.10 | \$53.10 |
| 4. | Youth Pass* | \$36.28 | \$36.28 |
| C.9 | Rentals | | |
| 1. | Mackelvie Room Rental Fees* | \$300.00 per day | \$75.00 per hour \$250.00 per half day (4 Hours) \$550.00 per full day (8 Hours) \$50.00 per hour for recurring bookings |
| 2. | Photography* | \$100.00 per hour | \$100.00 per hour |
| 3. | Picnic Shelter Rental Fee* | \$150.00 per half day (3.5 hours) | \$30.00 per hour |
| 4. | Hourly Rate ^{2*} | \$70.00 | \$70.00 |
| 5. | Non-refundable deposit | 20% of overall fee | 20% of overall fee |
| 6. | Refundable damage and cleaning deposit* | \$176.99 | \$176.99 |
| 7. | Costume Rental* | \$100.00 per day | \$100.00 per day |
| C.10 | Filming Activity | | |
| 1. | Filming* | \$200.00 per hour for the first 14 hours | \$200.00 per hour for the first 14 hours |

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| 2. | Additional hours (if booked beyond the 14 hour usage included in item (a), above* | \$275.00 per hour | \$275.00 per hour |
| 3. | Fee during non-filming periods* | \$90.00 per hour | \$90.00 per hour |
| 4. | Museum Staff* | \$40.00 per hour for the first 14 hours | \$40.00 per hour for the first 14 hours |
| 5. | Museum Staff - Additional hours (if booked beyond the 14 hour usage included in item (d), above* | \$100.00 per hour | \$100.00 per hour |
| 6. | Filming deposit* | 50% of overall anticipated cost of filming at time of booking, remaining balance within 30 days following reservation | 50% of overall anticipated cost of filming at time of booking, remaining balance within 30 days following reservation |
| 7. | Additional unexpected costs | To be billed once filming has concluded | To be billed once filming has concluded |
| 8. | Damage deposit (at time of booking) ^{3*} | \$500.00 | \$500.00 |
| C.11 | Workshops | | |
| 1. | Prices are based on content, and facilitator/staff fees (Does not include material kit fees)* | \$50.00-\$500.00 per day/workshop | \$50.00-\$500.00 per day/workshop |

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| D. | Peer Review and Planning Reimbursement Deposit | | |
| | Application/Consideration | 2022 Deposit | 2023 Deposit |
| 1. | Plan of Subdivision or condominium with or without an Official Plan Amendment | \$10,000.00 | \$10,000.00 |
| 2. | Official Plan Amendment | \$7,500.00 | \$7,500.00 |
| 3. | Consent | \$3,500.00 | \$3,500.00 |
| 4. | Director or Manager of Planning to decrease deposit amount where appropriate or for other circumstances not involving a Planning Act application | flexible | flexible |
| 5. | Administration fee | \$565.00 | \$565.00 |
| E. | Peterborough County/City Paramedics | | |
| 1. | On-Site Standby of Ambulance (2 medics)* | \$900.00 - 4-hour minimum \$150.00 per hour for each additional hour | \$950.00 - 4-hour minimum \$175.00 per hour for each additional hour |
| 2. | On-Site Standby of Paramedic Response Unit (1 medic)* | \$450.00 - 4-hour minimum \$75.00 per hour for each additional hour | \$475.00 - 4-hour minimum \$100.00 per hour for each additional hour |
| 3. | Bariatric Ambulance* | \$100.00 per hour & \$0.60 per kilometre | \$125.00 per hour & \$0.75 per kilometre |
| 4. | Provision of Ambulance Call Reports* | \$71.00 each | \$71.00 each |

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| 5. | Provision of Paramedic Written Statements* | \$71.00 each | \$71.00 each |
| 6. | Provision of Paramedic Incident Reports* | \$71.00 each | \$71.00 each |
| 7. | Scheduling Lawyer Interview of Paramedics* | \$150.00 per hour | \$150.00 per hour |
| 8. | Command/Support Trailer (Unstaffed, non-emergency deployment to other emergency service provider)* | \$400.00 per day plus direct costs related to transportation to and from site and equipment used. | \$450.00 per day plus direct costs related to transportation to and from site and equipment used. |
| 9. | Command/Support-Trailer (Staffed with 1 medic & 1 Supervisor* | \$550.00 per day | \$600.00 per day |
| F. | Professional Services | | |
| 1. | Professional services provided to a Local Municipality or Government Agency | Job Rate + Benefits + disbursements | Job Rate + Benefits + disbursements |
| 2. | Professional services provided to a For Profit Enterprise* | Job Rate + Benefits + 15% Administrative Fee | Job Rate + Benefits + 15% Administrative Fee |
| 3. | Professional services provided to non-profit or other government agency or other publicly funded organization | Job Rate + Benefits + 10% Administrative Fee or as approved by Council | Job Rate + Benefits + 10% Administrative Fee or as approved by Council |
| 4. | Peer Review – Planning and Engineering & Design Services | Charged at 100% cost recovery from proponent | Charged at 100% cost recovery from proponent |

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| G. | Public Works | | |
| 1. | Entrance Permit – Low Volume Entrances – Residential, etc. | | |
| a. | Permit Application Processing | \$250.00 per application – Non-refundable | \$300.00 per application – Non-refundable |
| b. | Entrance Installation Cost (flat fee for all Low volume Entrances regardless of conditions) | \$3,925.00 – refundable to applicant if permit not approved for issuance | \$3,925.00 – refundable to applicant if permit not approved for issuance |
| c. | Security deposit for paving of entrance by applicant | \$1,500.00 – refundable to applicant upon satisfactory proof of completion to County | \$1,500.00 – refundable to applicant upon satisfactory proof of completion to County |
| 2. | High Volume Entrances – Commercial/Institutional/Industrial | | |
| a. | Permit Application Processing | \$250.00 per application– Non-refundable | \$300.00 per application–Non-refundable |
| b. | Entrance Installation Cost – if constructed by County Forces | Actual Construction Cost (job rate + benefits + materials + disbursements + 15% administration fee – refundable to applicant if permit not approved for issuance | Actual Construction Cost (job rate + benefits + materials + disbursements + 15% administration fee – refundable to applicant if permit not approved for issuance |
| c. | Security Deposit for paving of entrance by applicant | \$2,500.00 – refundable to applicant upon satisfactory proof of completion to County | \$2,500.00 – refundable to applicant upon satisfactory proof of completion to County |

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| 3. | Minor Variance Application | \$150.00 per application – Non-refundable | \$200.00 per application – Non-refundable |
| 4. | Oversize / Overweight Load Permit | <p>\$50.00 for a Single Move Permit Standard - Non-Refundable</p> <p>\$85.00 for a Single Move Permit – Expedited Service for vehicle weights less than 63,500 kg only – Non-refundable</p> <p>\$25.00 for revising a Single Move Permit – Non-refundable</p> <p>\$75.00 for a Single Move Permit in excess of 63,500 kg – Non-refundable</p> <p>\$100.00 for a Single Move Permit in excess of 63,500 kg – Expedited Service – Non-refundable</p> <p>\$250.00 for an Annual Permit (First Vehicle), \$25.00 for each additional Unit – Non-refundable</p> <p>Security deposit and full cost recovery⁴ for a Reduced Load Season Permit</p> | <p>\$50.00 for a Single Move Permit Standard - Non-Refundable</p> <p>\$85.00 for a Single Move Permit – Expedited Service for vehicle weights less than 63,500 kg only – Non-refundable</p> <p>\$25.00 for revising a Single Move Permit – Non-refundable</p> <p>\$75.00 for a Single Move Permit in excess of 63,500 kg – Non-refundable</p> <p>\$100.00 for a Single Move Permit in excess of 63,500 kg – Expedited Service – Non-refundable</p> <p>\$250.00 for an Annual Permit (First Vehicle), \$25.00 for each additional Unit – Non-refundable</p> <p>Security deposit and full cost recovery⁴ for a Reduced Load Season Permit</p> |
| 5. | Signs | | |
| a. | Application Fee | Application Fee - \$500.00 (one sided) | Application Fee - \$500.00 (one sided) |

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| b. | Bush Country Sign Annual Fee | Permit Maintenance Fee - \$250.00 annually (2 hours, 1 staff & truck, by-law enforcement) Variance - \$100.00 per variance application | Permit Maintenance Fee - \$250.00 annually (2 hours, 1 staff & truck, by-law enforcement) Variance - \$100.00 per variance application |
| c. | Directional Sign - without post | \$250.00 (cost to supply and install) | \$250.00 (cost to supply and install) |
| d. | Directional Sign – post only | \$200.00 (cost to supply and install) | \$200.00 (cost to supply and install) |
| 6. | Special Event / Filming Permit | No charge for Non-Profit / Fundraising Event \$100.00 for For-Profit Event Security deposit, full cost recovery and \$500.00 per day fee ⁵ for Filming Event Permit | No charge for Non-Profit / Fundraising Event \$100.00 for For-Profit Event Security deposit, full cost recovery and \$500.00 per day fee ⁵ for Filming Event Permit |
| 7. | Construction Material | 100% cost recovery | 100% cost recovery |
| 8. | Equipment | Charged per the Ontario Provincial Standards Specs No. 127 Rates | Charged per the Ontario Provincial Standards Specs No. 127 Rates |
| 9. | Road Cut / Occupancy Permits | | |
| a. | Security Deposit | \$2,500.00 refundable to applicant upon satisfactory inspection by County | \$2,500.00 refundable to applicant upon |

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| | | | satisfactory inspection by County |
| b. | Road Cut Permit | \$150.00 per application – Non-refundable | \$200.00 per application – Non- refundable |
| c. | Occupancy Permit | \$150.00 per application – Non-refundable | \$200.00 per application – Non- refundable |
| d. | Municipal Consents | \$150.00 per application – Non-refundable | \$250.00 per application – Non- refundable |
| 10. | Internal Peer Review Costs | | |
| a. | Traffic Impact Review – Basic Assessment | \$500.00 | \$500.00 |
| b. | Traffic Impact Review – Intermediate Traffic Brief | \$1,100.00 | \$1,100.00 |
| c. | Stormwater Management Review – Basic Grading Plan | \$400.00 | \$400.00 |
| d. | Stormwater Management Review – Study Review | \$600.00 | \$600.00 |
| 11. | Peer Review and Engineering & Design Reimbursement Deposit | | |
| | Application/Consideration | 2022 Deposit | 2023 Deposit |
| a. | Site Plan Application | N/A | \$10,000.00 |
| b. | Rezoning | N/A | \$7,500.00 |
| c. | Director or Manager of Engineering & Design to decrease deposit amount where appropriate | flexible | flexible |
| H. | Rental Fees | | |

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| 1. | Room Rental – Council Chambers* | \$88.50 per day | \$88.50 per day |
| 2. | Room Rental – Committee Room* | \$88.50 per day | \$88.50 per day |
| 3. | After-Hours Rental of Facilities* | Room Rental Rate + \$22.12 custodial fee | Room Rental Rate + \$22.12 custodial fee |
| I. | Waste Management | | |
| 1. | Recycle Bins (Blue) Regular* | \$5.31 | \$5.31 |
| 2. | Recycle Bins (Blue) Large* | \$6.20 | \$6.20 |
| 3. | Composter* | \$26.55 | \$26.55 |
| 4. | Digester* | \$53.10 | \$53.10 |
| 5. | Kitchen Catcher* | \$4.43 | \$4.43 |

Note: All items marked with * will have HST added to the fees quoted at point of sale.

- ¹ No fee will be applied to the local municipalities and/or their agents using the Digital Data for municipally-based projects, however written confirmation will be required by the local municipality in this regard. (Geographic Systems Information - Section C. 3.,4.,5.,6.)
- ² The hourly rate is calculated based on one supervisory staff overtime rate and is applied to an hour or part thereof after operational hours. (Lang Pioneer Village - Section D. 12.)
- ³ This is not a pre estimate of the damages which the Museum might incur, and the Museum reserves the right to recover from the Renter the full cost of repairing any damage caused by the Renter's activity, or for post cleaning, plus damages and legal fees. (Lang Pioneer Village - Section D. 13.)
- ⁴ Security deposit will be determined by County staff on the basis of road(s) used and potential impact to those road(s). Full cost recovery for staff person(s) and equipment time will be calculated at an industry standard, this will apply to the direct costs of assessing and monitoring the road. Following a post inspection of the road to the satisfaction of the County, the balance of the security deposit will be returned to the applicant with an itemized list of deductions. (Public Works – Section 4.)

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- 5 Security deposit will be as determined by County staff on the basis of alterations or impacts to the County Road Network. Full cost recovery for staff person(s) and equipment time will be calculated at an industry standard. This will apply to the direct costs of any personnel or service required by the Production Company or applicant from the municipality to perform such tasks as road grading, maintenance, snow removal, closure, etc. In addition a filming fee of \$500.00 per day will apply. All costs will be deducted from the security deposit. Following a post filming event inspection to the satisfaction of the County, the balance of the security deposit will be returned to the Production Company or applicant with an itemized list of deductions. (Public Works – Section 6.)