

County Official Plan Project

Meeting Minutes – June 14, 2018 Technical Advisory Committee Meeting No. 2



Location: Council Chambers, County Court House

Attendees: Tom Cowie, Kaitlin Hill, Rob Lamarre, Crystal McMillan, Ed Whitmore, John Smallwood, Sonia Aaltonen, Eleanor Rath, Jamie Hoefling, Christina Coulter, Matt Murray, Travis Toms, Jessie Clark, Janet Dawson, Bryan Weir, Iain Mudd, Keziah Holden

Items and issues discussed at the meeting were as follows:

Information Items

- All Townships have either opted to be part of the County OP or have expressed interest in joining (incl. CM, HBM)
- Sub-Committee of the TAC has been dissolved – seemed redundant when representatives from all Townships would be part of it. TAC will now complete the detailed policy review.
- First Nations now have representation on the TAC
- TAC or select members of TAC will meet with Focus Groups to discuss policy areas relative to the group's mandate (e.g. Agricultural Advisory Committee and Economic Development may represent different Focus Groups to be met with)
- Reminder of the purpose of the TAC and that members are to bring items/issues forward as well as provide updates back to appropriate staff and/or Council – this may be particularly important if Councils see changeover in fall municipal election

Work Done To-Date

- Hosted 6 Open Houses in summer 2017 with a total of approximately 80 attendees. These served mainly as an education piece, created awareness of project and advised how to get involved.
- Surveys taken to gauge what parts of the OP are important to residents. Survey was open from July – mid-October 2017 and received 92 responses. Results showed all areas rated quite evenly, demonstrating need for balance.
- Met with First Nations in September 2017 to introduce the project and took away key areas of interest and items to be addressed
- Information session held in October 2017 with Peterborough Public Health (PPH) to explain the OP process, how best to provide comments, Q&A session. Allowed PPH staff to learn what can and can't be addressed through an OP.

- Reviewing OP policies from different municipalities across province. A number of them have either been recently approved or are in draft form, soon to be sent to Province for approval. Specifically looking at formatting, policy examples, wording, terms of reference, guidelines. Also searching for examples where upper and lower tier OP's are combined.
- Drafted a table of contents that sets out format of OP. Have tried to keep formatting straight-forward and eliminate duplication where possible. Also began to write some general policies, recognizing Growth Plan is limiting ability to move ahead in other areas.
- Reviewed NHS and Ag. System mapping when it was in draft form, as well as other guidance documents that have been released by Province including: Methodology for Land Needs Assessment, Guidance for Watershed Planning, Application of Density & Intensification Targets, Municipal Comprehensive Review Process, Agricultural Impact Assessments.
- Provided comments to Province and/or reports to Council as needed regarding the guidance documents listed above.

Work Arising from Growth Plan

- Land Needs Analysis alone will be a big undertaking; much of the information that is required may not be easily accessible. The Analysis may require the completion of other reports such as intensification analysis & targets, greenfield density targets, employment density strategy & targets, anticipated composition of households, housing analysis & strategy, age-structure forecast and local building permit compilations. County will also need to produce a hierarchy of settlement areas and further provide allocations to Townships
- Alternative targets need to be determined and approved by Province before completing the Land Needs Analysis.
- Watershed Plan also needed to accompany OP and to inform land use policies and watershed planning. Given the size and geography of Peterborough County, the development of a Watershed Plan seems overly cumbersome.
- County staff have telephone call scheduled with the Assistant Deputy Ministry of the Growth Secretariat, and will be meeting with MMAH staff this summer to discuss concerns with the above items, and seek clarification
- Discussed with TAC the Agricultural System and Natural Heritage System mapping. Showed on GIS the extent of both systems in the County. Requested that each Township review the mapping for their municipality, provide reasoning, and indicate lands that:
 - In the case of the NHS – should be removed from the system (paying particular attention to lands that are already designated or have existing uses on them allowing for employment uses)
 - In the case of the Agricultural System – review of the candidate areas to determine which lands should be in the ag. system and which should be out, and a review of lands that are currently identified as prime agricultural

but are not suited to that use (for example lands designated for employment uses, existing developed areas, residential lots on the fringe of the system)

- Showed TAC a listing of all policies from the Growth Plan that need to be included in the Official Plan or should be considered as an OP policy to provide further clarification or direction.

Peterborough Public Health Submission

- Janet Dawson, Health Promoter for Peterborough Public Health provided a presentation and overview of the submission made to the County
- Explained the legislation, standards and guidelines that Public Health Units in Ontario must follow
- Based the submission on a BC Healthy Built Environment Toolkit
- The submission makes 11 recommendations which are supported by local data, and backed by Provincial Policy and policy examples from Official Plans across the province.
- Hard copies were distributed at the meeting, but the most up-to-date version can be found online at:
<http://www.peterboroughpublichealth.ca/wp-content/uploads/2018/04/PPH-County-OP-submission-DESIGNED-180425-FINAL.pdf>

Local Planning Issues

- Trent Lakes provided a list of items for consideration in the Official Plan prior to the TAC meeting including (but not limited to) shoreline development, secondary suites, rural commercial and industrial uses and on-farm diversified uses.
- Mention of an OPPI article discussing cannabis and its impact on neighbours:
<http://ontarioplanners.ca/Blog/Planning-Exchange/June-2018/Change-is-in-the-Wind>

Next Steps & Action Items

- NHS and Agricultural System mapping were handed out and are to be reviewed and marked-up by Township staff – please return at next TAC meeting
- Official Plan Land Use Schedules were handed out and are to be reviewed and marked-up by Township staff – looking for any known mapping errors, labeling errors or new information that needs to be added and is housekeeping in nature, please return at next TAC meeting
- Doodle poll to be sent out by County staff to all TAC members to set date for next meeting
- County staff phone call with Assistant Deputy Minister of the Ontario Growth Secretariat
- County staff to meet with MMAH staff to discuss concerns and seek clarification on Growth Plan and related guidance documents and required studies