

County Official Plan Project

Meeting Minutes – April 20, 2017 Technical Advisory Committee Meeting No. 1



Location: Committee Room, County Court House

Attendees: Rob Lamarre, Jeanette Thompson, Amanda Warren, Kari Stevenson, Laura Stone, Crystal McMillan, Ed Whitmore, John Smallwood, Eleanor Rath, Jamie Duguay, Christina Coulter, Bryan Weir, Iain Mudd, Keziah Holden

Copies of the agenda, proposed work plan and public consultation strategy were distributed.

Items and issues discussed at the meeting were as follows:

Information Items

- Developing a new Official Plan rather than amend the current plan
- Presentation being made to Havelock-Belmont-Methuen in early May regarding this project, how Local Component functions

Purpose and Role of TAC

- Important to have involvement of all 8 municipalities since the broader County component of the OP is applicable to all
- TAC will assist in resolving issues and providing input, but also responsible for getting information back to the appropriate Township staff and Council, may be required to provide in-kind services (for example, meeting space for open houses or promotion of County OP notices)
- Seeking to obtain consensus on work plan and consultation strategy at this meeting
- TAC Sub-Committee made up of staff from Local Component municipalities (currently 5 Townships) to review local policies and land use schedules. Sub-Committee meetings may be more frequent due to level of detail.

Review of Proposed Work Plan

- Provided overview of work plan, which may be fluid and change over time; for example, there is potential for additional TAC/Sub-Committee/Council meetings on an as-needed basis, and website will be updated when necessary
- County requests that Township staff review local plans/initiatives and advise of recommendations from local studies to be incorporated, where appropriate, into the County OP

- County Growth Management Study is waiting for resolution to annexation issue, which has potential to change study figures; results will be discussed with TAC at later date
- TAC identified need to have presentations to local Councils earlier in process, additional open houses in non-Local Component municipalities, and release of TAC meeting minutes/County Council reports as information items for local Councils
- County seeking potential dates during summer to host initial open houses

Review of Public Consultation Strategy

- Based off of process established in work plan
- TAC suggested a print advertisement or media release together with launch of OP webpage, provide clarification or materials to public explaining what an OP is/does (common misconceptions around this)
- County seeking contact information for local interest groups or other parties who specifically request to be notified of Planning Act applications in local municipalities

MMAH Consultation

- County staff met with Ministry staff in March; topics of particular importance included new Growth Plan, agricultural areas, 30m setback, climate change, First Nations consultation
- Formal pre-consultation with MMAH and partner ministries to include TAC; important to hear first-hand what Provincial interests are and where direction is coming from. Date has been set for June 15th

Next Steps & Action Items

- TAC Sub-Committee meeting to be scheduled for week of May 29th
- County to follow up via email regarding contact information for special interest groups, recommendations from local studies/initiatives, tentative dates/locations for summer open houses
- County to release meeting minutes to TAC members for inclusion on Township Council agendas
- Presentation to County Council reviewing work plan, consultation strategy, MMAH meeting summary
- TAC pre-consultation with provincial Ministries on June 15