

**The Corporation of the County of Peterborough**

**Schedule "A" To By-Law No. 2018 - 87**

**Schedule of Fees and Charges**

All items marked with \* will have HST added at point of sale.

Yellow – New

Purple Deleted

	<b>Description</b>	<b>Fees and Charges</b>
<b>A.</b>	<b>Corporate Equipment</b>	
1.	Digital Projector*	\$125.00 per day
<b>B.</b>	<b>General Administration</b>	
1.	Paper copy of County Council Agenda Package	\$25.00 per meeting package
2.	Commissioner Services*	\$25.00 per document
3.	Use of County Property and/or County Roads and County Road Allowances by Film Companies*	\$500.00/day <sup>1</sup>
4.	Tender, Proposal and Quotation document copies	No charge. When the cost of copying exceeds \$25.00, a non-refundable deposit will be required, the cost of which will not exceed the actual cost to reproduce the documents. This applies only to hard copies of the documents and not electronic copies.
5.	Tender, Proposal and Quotation Plans	When the cost of plan reproduction exceeds \$25.00, a non-refundable deposit will be required, the cost of which not to exceed the actual cost to reproduce the documents. This applies only to hard copies of the documents and not electronic copies.
6.	Parking – Court House Lots*	\$42.00 monthly permit or \$3.54 per day
7.	Parking – Court House Lots*	\$252.00 semi-annual permit
8.	Parking – Court House Lots*	\$504.00 annual permit
9.	Photocopies	\$0.44 per photocopy

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10.	Facsimile Transmissions*	\$5.00, plus \$1.00 per page
11.	Soft Drinks*	\$0.75 each
12.	Coffee*	\$10.00 per pot
13.	NSF Cheques*	\$30.00
14.	Shipping & Handling*	\$5.00/package
15.	Rental/Use of Victoria Park and/or Heritage Jail Park*	\$50.00 administration fee + security deposit of \$250.00 (refunded after use)  Plus any direct costs related to set-up, clean-up, electrical use or property maintenance services.
16.	Replacement Parking/Building Access Card (Non-Employee)*	\$8.85 first time replacement \$17.70 each additional replacement
17.	Books  Peterborough Land of Shining Waters*  The Early Settlement of Peterborough County*  Illustrated Historical Atlas of Peterborough County (Abridged Edition) Small*  Illustrated Historical Atlas of Peterborough County (Large) *	  \$20.35  \$16.25  \$14.95  \$100.00
18.	Clothing with County Crest*	Full Cost Recovery
19.	Flags (Interior) - County of Peterborough*	\$100.00
20.	Flags (Exterior) County of Peterborough*	\$100.00

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<b>C.</b>	<b>Geographic Information Services</b>	
1.	Printing Fees provided to a Local Municipality or Government Agency	24” x 36” Map (D-Size Sheet) - \$10.00/sheet  36” x 48” Map (E-Size Sheet) - \$15.00/sheet  Custom - \$5.00 per linear foot (36” paper stock) plus professional services fee.  Custom - \$8.00 per linear foot (44” paper stock) plus professional services fee.
2.	Printing Fees provided to the General Public or a “For Profit” Enterprise*	24” x 36” Map (D-Sized Sheet) - \$15.00/sheet  36” x 48” (E-Sized Sheet) - \$20.00/sheet  Custom - \$7.50 per linear foot (36” paper stock) plus professional services fee.  Custom - \$10.00 per linear foot (44” paper stock) plus professional services fee.
3.	Digital Data: Parcel Fabric (dwg, or .shp format) – includes County-wide parcel polygon only*	\$1,500.00 <sup>2</sup>
4.	Digital Data: Single-line Road Network (.dwg, or .shp format) – includes County-wide street name & address ranges, does not contain postal code information*	\$1,000.00 <sup>2</sup>
5.	Digital Data: Pan-sharpened, true colour orthophoto*	\$50 per square kilometre image tile <sup>2</sup>

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6.	Digital Data: Civic Address Points (.dwg or .shp format) – includes County-wide civic address # only; does not contain street name, municipality or postal code information*	\$300.00 <sup>2</sup>	
7.	Map lamination*	At cost, plus 20% administration fee.	
<b>D.</b>	<b>Lang Pioneer Village Museum</b>		
<b>1.</b>	<b>General Admission Rates</b>		
a.	Adults*		\$8.85
b.	Students & Seniors*		\$7.08
c.	Youth 5 to 14 Years of Age*		\$4.42
d.	Children Under 5 Years of Age*		Free
e.	Family Pass ( includes 2 adults and up to 4 youth)*		\$26.55
<b>2.</b>	<b>Weddings – McCloskey Great Hall &amp; HTM Insurance Company Kitchen</b>		
f.	Weddings (Including Use of the McCloskey Great Hall & HTM Insurance Company Kitchen)*		\$3,000.00 for 12 hour usage
g.	Additional Hours (if booked beyond the 12 hour usage included in item (f), above*		\$150 per hour
h.	Set Up/Take Down*		\$155.00
i.	Deposit*		20% of total fee (Non refundable)

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<b>3.</b>	<b>Weddings - McCloskey Great Hall Only</b>		
j.	McCloskey Great Hall*		\$2,500.00 for 12 hour usage
k.	Additional hours (if booked beyond the 12 hour usage included in item (j), above*		\$150.00 per hour
l.	Set Up/Take Down*		\$155.00
<b>4.</b>	<b>Meetings &amp; Conferences – McCloskey Great Hall &amp; HTM Insurance Company Kitchen - Commercial Use</b>		
m.	Half Day Rental (maximum 4 hours)*		\$600.00
n.	Full Day Rental (maximum 8 hours)*		\$1,100.00
o.	Hourly Rate for Additional Hours*		\$150.00
<b>5.</b>	<b>Meetings &amp; Conferences – McCloskey Great Hall &amp; HTM Insurance Company Kitchen - Not For Profit</b>		
p.	Half Day Rental (maximum 4 hours)*		\$500.00
q.	Full Day Rental (maximum 8 hours)*		\$850.00
r.	Hourly Rate for Additional Hours*		\$125.00
<b>6.</b>	<b>Meetings &amp; Conferences – McCloskey Great Hall Only – Commercial Use</b>		
s.	Half Day Rental (maximum 4 hours)*		\$500.00
t.	Full Day Rental (maximum 8 hours)*		\$850.00

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u.	Hourly Rate for Additional Hours*		\$125.00
<b>7.</b>	<b>Meetings &amp; Conferences – McCloskey Great Hall - Not For Profit</b>		
v.	Half Day Rental (maximum 4 hours)*		\$400.00
w.	Full Day Rental (maximum 8 hours)*		\$700.00
x.	Hourly Rate for Additional Hours*		\$125.00
<b>8.</b>	<b>Amenities</b>		
y.	Sound System – Mic/Mic Stand/2 speakers*		\$75.00
z.	LED 3 x 60 inch TV screen – Mobile*		\$100.00
aa.	Set Up/Take Down – Tables & Chairs*		\$155.00
bb.	Extension Cords, Power Bars – 2 of each		\$0.00 - Included in room rental
cc.	Podium		\$0.00 - Included in room rental
dd.	Riser – 1 ft. high stage (8' x 6' x 3')		\$0.00 – Included in room rental
<b>9.</b>	<b>Special Event Admission Rates</b>		
a.	Adult*		\$13.27
b.	Students & Seniors*		\$8.85
c.	Youths 5 to 14 Years of Age*		\$6.19
d.	Children Under 5 Years of Age*		Free
e.	Family Pass (includes 2 Adults and up to 4 Youths)*		\$35.40

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<b>10.</b>	<b>Education Program Fee</b>		
a.	Education Program Fee (zero rated under the age of 14) 15 and older*		\$4.42 - \$13.27 range/participant based on market demand.
<b>11.</b>	<b>Season's Pass</b>		
a.	Family Pass*		\$88.50
b.	Adult Pass*		\$61.95
c.	Senior/Student*		\$53.10
d.	Youth Pass*		\$36.28
<b>12.</b>	<b>Rentals</b>		
a.	Wedding ceremony*		\$500.00
b.	Mackelvie Room Rental Fees*	\$100.00 per day	
c.	Photography*	\$50.00 per day	
d.	Picnic Shelter Rental Fee*	\$100.00 per day	
e.	Basic Reception <sup>4*</sup>		\$900.00
f.	Lang Event Tent Rental*		\$100.00
g.	Hourly Rate <sup>5*</sup>	\$50.00	
h.	Non-refundable deposit	20% of overall fee	
i.	Refundable damage and cleaning deposit*	\$176.99	
j.	Costume Rental*		\$25.00 per day
<b>E.</b>	<b>Peer Review and Planning Reimbursement Deposit</b>		
	<b>Application/Consideration</b>	<b>Deposit</b>	
1.	Plan of Subdivision or condominium with or without an Official Plan Amendment	\$10,000.00	

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2.	Official Plan Amendment	\$7,500.00
3.	Consent	\$3,500.00
4.	Director or Manager of Planning to decrease deposit amount where appropriate or for other circumstances not involving a Planning Act application	flexible
5.	Administration fee*	\$500.00
<b>F.</b>	<b>Peterborough County/City Paramedics</b>	
1.	On-Site Standby of Ambulance (2 medics)*	\$900.00 - 4-hour minimum \$150 per hour for each additional hour
2.	On-Site Standby of Paramedic Response Unit (1 medic)*	\$450.00 - 4-hour minimum \$75.00 per hour for each additional hour
3.	Provision of Ambulance Call Reports*	\$71.00 each
4.	Provision of Paramedic Written Statements*	\$51.00 each
5.	Provision of Paramedic Incident Reports*	\$51.00 each
6.	Scheduling Lawyer Interview of Paramedics*	\$103.00/hour
7.	Command/Support Trailer (Unstaffed, non-emergency deployment to other emergency service provider)*	\$400/day plus direct costs related to transportation to and from site and equipment used.
8.	Command/Support-Trailer (Staffed with 1 medic & 1 Supervisor*	\$550.00/day

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<b>G.</b>	<b>Professional Services</b>	
1.	Professional services provided to a Local Municipality or Government Agency	Job Rate + Benefits + disbursements
2.	Professional services provided to a For Profit Enterprise*	Job Rate + Benefits + 15% Administrative Fee
3.	Professional services provided to non-profit or other government agency or other publicly funded organization	Job Rate + Benefits + 10% Administrative Fee
4.	Peer Review – Planning Services	Charged at 100% cost recovery from proponent
<b>H.</b>	<b>Public Works</b>	
1.	<b>Entrance Permit – Low Volume Entrances – Residential, etc.</b>	
a.	Permit Application Processing	\$150.00 per application – Non-refundable
b.	Entrance Installation Cost (flat fee for all Low volume Entrances regardless of conditions)	\$3,350.00 – refundable to applicant if permit not approved for issuance
c.	Security deposit for paving of entrance by applicant	\$1,500.00 – refundable to applicant upon satisfactory proof of completion to County
2.	<b>High Volume Entrances – Commercial/Institutional/Industrial</b>	
a.	Permit Application Processing	\$250.00 per application–Non-refundable
b.	Entrance Installation Cost – if constructed by County Forces	Actual Construction Cost (job rate + benefits + materials + disbursements + 15% administration fee – refundable to applicant if permit not approved for issuance

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c.	Security Deposit for paving of entrance by applicant	\$2,500.00 – refundable to applicant upon satisfactory proof of completion to County
3.	<b>High Volume Entrances – Public Roads</b>	
a.	Permit Application Processing	\$500.00 per application – Non-refundable
b.	Entrance Installation Cost – as constructed by County Forces	Actual Construction Cost (job rate + benefits + materials + disbursements + 15% administration fee) – Refundable to applicant if permit not approved for issuance
c.	Security Deposit for Paving of Entrance by Applicant	100% of Estimated Construction Cost – Letter of Credit or Cash Security – Refundable to Applicant upon satisfactory proof of completion to County
4.	<b>Minor Variance Application</b>	
a.	Application to Director of Public Works for minor variance	\$150.00 per application – Non-refundable
5.	<b>Traffic Impact Statement – Level 1</b>	\$500.00 (includes cost for entrance permit)
6.	<b>Oversize Load Permit</b>	<p>\$50.00 for a Single Move Permit Standard - Non-Refundable</p> <p>\$85.00 for a Single Move Permit – Expedited -Service – Non-refundable</p> <p>\$25.00 for revising a Single Move Permit – Non-refundable</p> <p>\$250.00 for an Annual Permit (First Vehicle), \$25.00 for each additional Unit – Non-refundable</p>
7.	Set-Back Permit	No charge

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8.	<b>Signs</b>	
a.	Destination Sign - without post*	\$176.99 (cost to supply and install)
b.	Destination Sign – post only*	\$88.50 (cost to supply and install)
9.	Special Event Permit	No charge
10.	Construction Material	100% cost recovery
11.	<b>Equipment</b>	Charged per the Ontario Provincial Standards Specs No. 127 Rates
12.	<b>Road Cut / Occupancy Permits</b>	
a.	Road Cut Permit	\$150.00 per application – Non-refundable
b.	Occupancy Permit	\$150.00 per application – Non-refundable
c.	Municipal Consents	\$150.00 per application – Non-refundable
13.	<b>Peer Review Costs</b>	
a.	Traffic Impact Review – Basic Assessment	\$500.00
b.	Traffic Impact Review – Intermediate Traffic Brief	\$1,100.00
c.	Stormwater Management Review – Basic Grading Plan	\$400.00
d.	Stormwater Management Review – Study Review	\$600.00
I.	<b>Rental Fees</b>	
1.	Room Rental – Council Chambers*	\$88.50 per day
2.	Room Rental – Committee Room*	\$88.50 per day
3.	After-Hours Rental of Facilities*	Room Rental Rate + \$22.12 custodial fee

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<b>J.</b>	<b>Waste Management</b>	
1.	Roll-off Bin Rental – rental period or per month*	\$85.00, plus \$90.00 per hour for delivery and pick-up of roll-off bin.
2.	Front-end bin Rental – rental period or per month*	\$30.00, plus \$130.00 per hour for delivery and pick-up of front-end bin.
3.	Recycle Bins (Blue)*	\$4.43

Note: All items marked with \* will have HST added to the fees quoted at point of sale.

- 1 Recognizing that productions vary in complexity and budget and required space in each facility, each filming activity will be evaluated on an individual basis. The fee for staff person(s) and time will be calculated at an industry standard and must be paid by the Production Company or applicant. This will also apply to the direct costs of any personnel or service required by the Production Company or applicant from the municipality to perform such tasks as road grading, maintenance, snow removal, closure, etc. In addition a filming fee will be negotiated with the Production Company or applicant. This fee will be paid prior to the commencement of filming. The average is approximately \$500.00 per day. All invoices for costs incurred as the filming fee shall be forwarded to the Production Company or applicant.
- 2 No fee will be applied to the local municipalities and/or their agents using the Digital Data for municipally-based projects, however written confirmation will be required by the local municipality in this regard.
- 3 Photography fee is included in wedding ceremony fee if both take place at the Village.
- 4 Basic reception includes use of grounds and infrastructure only. Renter is responsible for all other wedding arrangements.
- 5 The hourly rate is calculated based on one senior and one seasonal staff member and is applied to any hour or part thereof after 11:00 p.m.