

## Corporation of the County of Peterborough

### By-law No. 2018 - 87

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#### **A By-law to adopt the Tariff of Fees levied by the Corporation of the County of Peterborough and to repeal By-law No. 2017-73**

Whereas Section 391.(1) of the Municipal Act, 2001, c. 25, as amended, provides that without limiting sections 9, 10 and 11, those sections authorize a municipality to impose fees or charges on persons, for

- (a) services or activities provided or done by or on behalf of it;
- (b) costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- (c) the use of its property including property under its control.

And Whereas at the County Council Meeting of December 18, 2002, County Council passed By-law No. 84-2002 being a by-law to establish a tariff of fees levied by the Corporation of the County of Peterborough subject to annual review by County Council;

And Whereas since 2002, annual reviews were conducted and Tariff of Fees By-laws adopted by County Council as set out below:

<b>By-law No.</b>	<b>Council meeting Date</b>	<b>Description</b>	<b>Status</b>
84-2002	December 18, 2002	Establish a Tariff of Fees	Amended by 34-2003 and repealed by 2015-46
34-2003	July 2, 2003	Allow for collection of fees to determine the impact on traffic for various classes of entrance permits (Level 1-Statement)	Repealed by 2015-46
29-2005	June 1, 2005	Include printing fees for Geographic Information System (GIS), commission services fee, use of County of Peterborough property and/or County of Peterborough road allowances by film companies, parking fees, soft drinks and coffee charges	Repealed by 2015-46
28-2006	June 7, 2006	No revisions	Repealed by 2007-48
39-2006	July 19, 2006	Establish daily parking rate of \$2.63 per day in the County Court House Parking lots	Repealed by 2007-48
2007-48	June 6, 2007	Increase fees for on-site standby of ambulance (staffed)	Amended by 2008-24 and repealed by 2008-52

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By-law No.	Council meeting Date	Description	Status
		and to include a reference to the Development Charges By-law	
2008-24	March 5, 2008	Include fee for Closed Meeting Investigations	Repealed by 2008-52
2008-52	June 4, 2008	Include a fee for paper copy of Council Agenda packages, Increase fees for room rentals, bin haulage and printing fees for colour copies relating to GIS material	Repealed by 2008-80
2008-80	November 19, 2008	Increase in the 2009 regular and premium admission rates for Lang Pioneer Village	Repealed by 2009-13
2009-13	February 18, 2009	Include a Tower Access Application processing fee	Repealed by 2009-56
2009-56	June 24, 2009	Increase fees under Environmental Services, GIS, General Administration and Strategic Services & Corporate Projects and include church and hall rentals and other changes at Lang Pioneer Village	Repealed by 2010-05
2010-05	January 20, 2010	Replace Existing Lang Pioneer Village Season Pass with approved Membership Program	Repealed by 2010-51
2010-51	June 23, 2010	Adjust GIS printing fees and establish new EMS fees	Amended by 2011-53 and repealed by 2015-46
2011-53	August 17, 2011	Revise fees for the County-City Street atlas, digital data, establish Map Lamination fees, increase Lang Pioneer Village Rentals, establish Lang Pioneer Village Education Program Fee, revise wording for Tender Proposal and Quotation document copies and Tender, Proposal and	Amended by 2011-53 and repealed by 2015-46

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<b>By-law No.</b>	<b>Council meeting Date</b>	<b>Description</b>	<b>Status</b>
		Quotation Plans and establish fee for NSF cheques	
2012-26	April 18, 2012	Include fees associated with the Entrance Permit By-law	Amended by 2012-45 and paragraph 2 repealed by 2015-46
2012-45	June 27, 2012	Increase Environmental Services fees relating to the rental of roll-off bins and front-end bins and remove fees relating to Broadband Towers	Amended by 2013-10 and repealed by 2015-46
2013-10	February 20, 2013	Revised Fees for weddings, receptions and booking cancellations held at Lang Pioneer Village	Amended by 2013-10 and repealed by 2015-46
2013-39	June 5, 2013	Increase on-site standby wages of ambulance staff, reduce cost of the County's aerial imagery and delete rental of overhead projector and slide projectors	Amended by 2013-66 and repealed by 2015-46
2013-66	October 2, 2013	Establish Professional Services provided to a non-profit or other government agency or other publicly funded organization at a cost of Job Rate + Benefits + 10% Administration Fee	Repealed by 2015-46
2014-08	January 22, 2014	Implement \$25 fee for a single use permit and \$250 fee for an annual permit for oversized load permits	Amended by 2014-27 and repealed by 2015-46
2014-27	March 19, 2014	Delete Boardroom rental to outside agencies and rental of DVD/VCR/TV combination	Amended by 2014-54 and repealed by 2015-46
2014-54	June 4, 2014	Add fees for PCCP – Mobile Command Post and Emergency Service Support Trailer, include fees to support the Road Cut/Occupancy By-law Fee and Municipal Consents, add Shipping &	Repealed by 2015-46

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By-law No.	Council meeting Date	Description	Status
		Handling Fees, remove reference to County-City Street Atlas and change the LPV Membership Program to Season's Pass	
2015-46	June 24, 2015	Revise wording for on-site standby of ambulance (staffed), General Administration – Section I.3 to cover administrative costs for use of County Property and/or County Roads and County Road Allowances by Film companies, add to General Administration - Section I.17 Rental/Use of Victoria Park to recover municipal direct costs	Repealed by 2016-50
2015-73	November 4, 2015	Establish Peer Reimbursement Deposit for land use planning studies	Repealed by 2016-25
2016-25	March 16, 2016	Oversize Load Permit Fees and Peer Review Costs for Public Works Department for Planning Act applications	Repealed by 2016-50
2016-50	August 3, 2016	Add wording that all fees are charges are net of applicable taxes and all items marked with * require HST added at point of sale, Revise fees where applicable to reflect the fee and charge noted is net of applicable taxes and adding where appropriate an *, Add to General Administration a replacement parking/building access card fee, Housekeeping changes	Repealed by 2017-73

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<b>By-law No.</b>	<b>Council meeting Date</b>	<b>Description</b>	<b>Status</b>
2017-73	September 20, 2017	Revising the wording relating to items which have HST added for clarification, Removing HST from General Administration - Commissioner Services, Increasing daily parking fee for General Administration – Parking – Court House Lots, Increasing the charge for General Administration - NSF cheques, Revising the wording General Administration - Section 17 Rental/Use of Heritage Jail Park, new section under General Administration - Section 19 Books, new section under General Administration Section 20 - Clothing, new section under General Administration - Section 21 Interior Flags, new section under General Administration - Section 22 - Exterior Flags, Revising Lang Pioneer Village Section (renaming Sections D.1. to D.5), new section under Lang Pioneer Village Museum - Section 1 - General Admission Rates include current fees and fees that will be effective January 1, 2018, new section under Lang Pioneer Village Museum - Section 2 - Special Event Admission Rates include current fees and fees, Revise wording Lang Pioneer Village Museum - Section 3 “Education Program Fee”, include current fees and fees that will be effective January 1, 2018,	Repealed by 2018-87

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<b>By-law No.</b>	<b>Council meeting Date</b>	<b>Description</b>	<b>Status</b>
		Revising wording under Lang Pioneer Village Museum - Section 4 "Season's Pass" include current fees and fees that will be effective January 1, 2018, Revising wording Lang Pioneer Village Museum - Section 4 "Rentals" include current fees and fees that will be effective January 1, 2018, Including HST for Lang Pioneer Village Museum - Section 5.i., Adding Lang Pioneer Village - Museum - Section 5.j Costume Rental and fees effective January 1, 2018, Removing Section G Planning Department, Revising wording Public Works - Section 6 include fee for additional Unit , Annual Permits, new section under Waste Management - Section 3 - Recycle Bins, Changing time the hourly rate is calculated for Section D.5.g.	

And Whereas at the County Council meeting of September 20, 2017, County Council passed By-law No. 2017-73 being a by-to establish a tariff of fees levied by the Corporation of the County of Peterborough subject to annual review by County Council;

And Whereas at the County Council meeting of December 14, 2018, County Council accepted the recommendation of the Director of Finance/Treasurer contained in her report "Tariff of Fees Update" wherein she recommended:

"That County Council directs the Clerk to prepare the necessary by-law to include the proposed fees as set on the attached Schedule "A" which will form part of the by-law" as follows:

1. Including an asterisk (HST) for General Administration – Section 2 Commissioner Services.

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2. Removing Section B.4. General Administration - Closed Meeting Investigation.
3. Including a new section under Lang Pioneer Village Museum – Section 2 – Weddings – McCloskey Great Hall & HTM Insurance Company Kitchen to include fees that will be effective January 1, 2019.
4. Including a new section under Lang Pioneer Village Museum – Section 3 – Weddings – McCloskey Great Hall Only to include fees that will be effective January 1, 2019.
5. Including a new section under Lang Pioneer Village Museum – Section 4 – Weddings – McCloskey Great Hall & HTM Insurance Company Kitchen – Commercial Use to include fees that will be effective January 1, 2019.
6. Including a new section under Lang Pioneer Village Museum – Section 5 – Weddings – McCloskey Great Hall & HTM Insurance Company Kitchen – Not for Profit to include fees that will be effective January 1, 2019.
7. Including a new section under Lang Pioneer Village Museum – Section 6 – Meetings & Conferences – McCloskey Great Hall Only – Commercial Use to include fees that will be effective January 1, 2019.
8. Including a new section under Lang Pioneer Village Museum – Section 7 – Meetings & Conferences – McCloskey Great Hall – Not for Profit to include fees that will be effective January 1, 2019.
9. Including a new section under Lang Pioneer Village Museum – Section 8 – Amenities to include fees that will be effective January 1, 2019.
10. Revising the wording under Peterborough County/City Paramedics – Section F.1. to remove the word “Staffed” and replace with “2 Medics” that will be effective January 1, 2019.
11. Including a new section under Peterborough County/City Paramedics – Section F.2. – On-Site Standby of Paramedic Response Unit (1 medic) and to include fees that will be effective January 1, 2019.
12. Revising the wording under Peterborough County/City Paramedics – Section F.7. to remove “Mobile Command Post” and replace with “Command/Support Trailer” and to include the current fee that will be effective January 1, 2019.
13. Revising the wording under Peterborough County/City Paramedics – Section F.8. to remove “Emergency Service Report” and replace with “Command/Support”, remove “Unstaffed, Non-Emergency deployment to other emergency service provider” and replace with

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- “Staffed with 1 Medic and 1 Supervisor” and to include the current fee that will be effective January 1, 2019.
14. Revising the wording under Public Works - Section 6 - Oversize Load Permit – to remove the word “Express” and replace with “Expedited Service” and to include the current fees that will be effective January 1, 2019.
  15. Removing Section I.1. – County Forest House and associated fees that will be effective January 1, 2019.

Now Therefore the Council of the Corporation of the County of Peterborough in Session duly assembled enacts as follows, that:

1. Schedule “A” attached hereto as Schedule “A” to this By-law which schedule forms an integral part of this By-law forms the Schedule of Fees and Charges levied by the Corporation, which schedule forms an integral part of this By-law.
1. The Chief Administrative Officer is authorized to waive all or part of a fee established herein in such instances as he deems appropriate.
2. This By-law is subject to annual review by the Council of the Corporation of the County of Peterborough.
3. By-law No. 2017-73 passed on September 20, 2017 is hereby repealed.
4. This By-law shall come into force and effect on January 1, 2019.
5. This By-law may be referred to as the “Tariff of Fees By-law”.

Read a first, second and third time and passed in Open Council this 14<sup>th</sup> day of December, 2018.

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J. Murray Jones

Warden

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Lynn Fawn

Acting Clerk